

RESOURCE GUIDE COMMITTEE MEETING

MINUTES

The Resource Guide Committee of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects met on May 5, 2008, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

J. Everette Fauber, III, Chair
Lorri B. Finn
Wiley V. Johnson, III
Nancy E. McIntyre
Vaughn B. Rinner

Staff present for all or part of the meeting:

Saba L. Shami, Chief Deputy
Mark N. Courtney, Executive Director
Marian H. Brooks, Program Administrator
Michelle Gowen, Administrative Assistant

No representative was present from the Office of the Attorney General.

Mr. Fauber called the meeting to order at 9:00 a.m.

Call to Order

Mr. Johnson moved to approve the agenda. Ms. McIntyre seconded the motion which was unanimously approved by members: Fauber, Finn, Johnson, McIntyre, and Rinner.

Approval of Agenda

No comments were made to the committee.

Public Comment Period

The committee members reviewed the requested changes made to the draft Resource Document. After discussion, the committee members made changes in the organization of the draft and suggested other changes. Mr. Courtney noted that he will make the requested changes and provide the members with a revised draft via e-mail before their next meeting. During this time, the committee members took a break from 10:00 a.m. to 10:10 a.m.

Review & Discussion of Draft Resource Document

The committee members heard comments and concerns from Leigh Dicks, Executive Director of VSPE; Duncan Abernathy of VSAIA; and Rob McGinnis of the Virginia Chapter of ASLA.

Public Comment Period

The committee members set the next committee meeting for July 15, 2008, in Board Room 4.

Set Next Meeting Date

There being no further business, the meeting was adjourned at 12:10 p.m.

Adjourn

J. Everette Fauber, III, Chair

Jay W. DeBoer, Secretary